



Officers' Responsibilities

President - The President shall be the principal elective officer of the organization, shall serve as the Chairman of the Board of Regents, shall preside at meetings of this association and of the Board of Directors, and shall be a member ex-officio, with right to vote, of all committees, and be responsible for the ongoing management of this association. He or she shall also, at the annual meeting of this association and at such other times as he or she shall deem proper, communicate to this association, the Board of Regents, or the Board of Directors, such matters and make such suggestions as may in his or her opinion tend to promote the welfare and increase the usefulness of this association, and shall perform such other duties as are necessarily incident to the office of president or as may be prescribed by the Board of Directors. The President is not charged with executive or administrative responsibilities in the management and continuing conduct of this association's affairs.

Vice Presidents - The association shall have one First Vice President and one Second Vice President. The Vice Presidents shall perform such and possess such powers as are defined in these bylaws or as the Board of Directors or the President may from time to time prescribe. In the event of the absence, inability or refusal to act of the President, the First Vice President shall perform the duties of the President and when so performing shall have all the powers of and be subject to all the restrictions upon the President.

Secretary/Treasurer - The Secretary/Treasurer shall keep the official records of the organization. He or she shall make a report at the annual meeting or when called upon by the President. The Secretary/Treasurer shall keep a written account of all moneys received by and expended for the use of this association. Funds in excess of \$10,000, or such higher number as determined by the Board of Directors from time to time, may be drawn only upon the signature of any officer, the Executive Director or another designated third party with the written concurrence of the Secretary/Treasurer or another designated officer. Funds equal to or less than \$10,000, or such higher number as determined by the Board of Directors from time to time, may be drawn upon the signature of either the Secretary/Treasurer, the Executive Director or another designated officer or third party. The Secretary/Treasurer shall be responsible for giving members notices of meeting, to keep a written record of all proceedings of this association and to perform such other duties as are usual for such an official or as may be from time to time duly assigned to him or her by the President.

General Counsel - The General Counsel shall serve as the legal advisor to the association, and shall have the authority, with the concurrence of the President, any Vice President, or the Executive Director, to retain outside legal counsel to the association as necessary or appropriate. The General Counsel shall perform such duties in this capacity as are usual for such an official or as may be from time to time duly assigned to him or her by the President or the Executive Director.